

# Tracy Public Cemetery District

Board Meeting Minutes  
Of  
October 8, 2025

Regular Board Meeting called to order at 5:28 pm by Chairman Arganbright at Tracy Public Cemetery office.

**Roll Call:** Present: Chairman Arganbright, Vice-Chair Bill Kaska, Trustee Kevin Tobeck, Trustee Derrick Davis, Manager Maylene Warner. Absent: Operation Supervisor Kim Queirola and Office Admin Loran Prater

## **Review of Agenda Items:**

### **Visitors in Attendance:**

**Comments from the Floor:** None

**Minutes:** The Regular Session Meeting Minutes for September 10, 2025, were approved by motion of Trustee Tobeck, second by Trustee Davis, motion passed unanimously.

**Financial Report:** Financial reports for September 2025 were not included in the meeting packet, all financial documents did not come in on time.

**Monthly Interments:** A copy of the September 2025 Burial Report was included in the meeting packet; total for Schulte Location: 6 burials which included 2 full casket burials, 0 infant burials and 4 cremation burials. 2 At-Need and 4 Pre-Need. Total for Valpico Memorial Park 4 burial which includes 2 full casket burials, 2 cremation burial and 0 baby burials. 3 At-Need and 1 Pre-Need

**Pre-Need Account:** The cash amount of pre-paid interment rights and services used (Schulte) for the month of September 2025, \$2,250.00. The cash amount of pre-paid interment rights and services used (Valpico) for the month of September 2025, \$2,150.00.

**Review of Warrants:** Warrants of September 19, 2025, and October 2, 2025, were approved by motion of Trustee Davis, second by Trustee Tobeck, motion passed unanimously.

## **Old Business:**

### **A. District Business:**

- 1. Ordinance:** Chairman Arganbright reported Ana Contreras with the City of Tracy Police Department is still working on getting a draft to us. Update at next meeting.
- 2. Grover:** Manager Warner reported she had Chris from Grover Landscaping come out to Valpico to give a quote to relocate 4 lateral lines that are currently in the way of future burials. The total cost for this project is \$13,827.00 this includes locate and connect to existing lateral pipe, mark out middle of burial area, trenching down the middle and install existing heads (2 per area), raise 2 valve boxes, remove approximately 300-400 square feet of sod and add soil to bring sod to grade, install seed and compost. Update at next meeting.
- 3. Vacation and Sick Accrued:** Manager Warner reported she will work to get the vacation days converted to hours. Update at next meeting.
- 4. Gallagher Signs:** The Board of Trustees would like to put markers where the original 2 acres were donated by Railroad Tycoon Charles Crocker. Trustees and Manager Warner walked with Jo Ann Gallagher on the northwest side of the cemetery to show where the original 2 acres are and get some ideas on what we can put as a dedication marker. Update at next meeting.

5. **Quarterly Bank Withdraws:** Manager Warner reported she did a withdrawal from Oak Valley Community Bank and made deposits in each of the district's accounts as follows:

Stifel Endowment Account # 27263950 - \$26,050.00  
General Operating Fund 44101 - \$115,778.53  
Pre-Need Fund 44105 - \$54,400.00

**A. Schulte Memorial Park:**

**Solar Lights:** Manager Warner reported she will have more solar lights installed by the groundskeepers. Update at next meeting.

**B. Valpico Memorial Park:**

**Valpico Expansion:** Manager Warner reported she signed the proposal after our attorney Brian Hughes with BBK reviewed the proposal. Update at next meeting.

**Pre-Poured Foundations Section 4:** Manager Warner reported all pre-pour foundations have been completed by the district's groundkeepers. Project completed

**Closed Session: No Closed Session**

There being no further business to discuss, the Regular Meeting was adjourned at 7:27 pm by Chairman Arganbright.

Respectfully,

Maylene Warner

District Manager

SCHULTE MEMORIAL PARK

Month	Full	Baby	Ash	AN	PN	PN USED	2025 Burials
January	4	0	3	2	5	\$3,325.00	7
February	6	0	6	1	11	\$3,475.00	12
March	9	0	6	3	12	\$8,300.00	15
April	7	0	3	0	10	\$7,775.00	10
May	8	0	5	3	10	\$7,050.00	13
June	4	0	6	5	5	\$1,950.00	10
July	8	0	3	2	9	\$3,400.00	11
August	4	0	6	2	8	\$5,900.00	10
September	2	0	4	2	4	\$2,550.00	6
October							
November							
December							
Totals	52	0	42	20	74	\$43,725.00	94

VALPICO MEMORIAL PARK

MONTH	FULL	BABY	ASH	AN	PN	PN USED	2025 Burials
January	3	0	0	3	0	\$0.00	3
February	3	0	0	3	0	\$0.00	3
March	9	0	1	8	2	\$4,550.00	10
April	4	0	1	3	2	\$5,450.00	5
May	9	0	0	6	3	\$5,450.00	9
June	5	0	2	6	1	\$0.00	7
July	2	0	0	2	0	\$0.00	2
August	6	0	1	5	2	\$3,050.00	7
September	2	0	2	3	1	\$2,150.00	4
October							
November							
December							
Totals	43	0	7	39	11	\$20,650.00	50

SCHULTE  
 FULL - 0  
 ASH - 4  
 BABY - 0  
 VALPICO  
 FULL - 0  
 ASH - 0

9:57 AM  
 09/19/25  
 Accrual Basis

TRACY PUBLIC CEMETERY DISTRICT  
**Warrant Request**  
 September 19, 2025

Name Address	Num	Name Account #	Split	Amount
<b>ASCO PACIFIC INC</b> 552 E. CARSON ST. CARSON, CA 90745	13244	6238000000	44101 · Cash in County-General o...	806.01
Total ASCO PACIFIC INC				806.01
<b>AT &amp; T</b> P.O. BOX 5019 CAROL STREAM, IL 60197-5019	13245	6201000000	44101 · Cash in County-General o...	689.76
Total AT & T				689.76
<b>BAY ALARM CORPORATE OFFICE</b> PO BOX 51041 LOS ANGELES CA 90051-5337	13249	6260000000	44101 · Cash in County-General o...	2,894.46
PO BOX 51041 LOS ANGELES CA 90051-5337	13249	6260000000	44101 · Cash in County-General o...	875.18
Total BAY ALARM CORPORATE OFFICE				3,769.64
<b>Best Best &amp; Krieger, Attorney at Law</b> P.O BOX 1028 RIVERSIDE, CA 92502	13247	6220000000	44101 · Cash in County-General o...	1,381.80
P.O BOX 1028 RIVERSIDE, CA 92502	13247	6220000000	44101 · Cash in County-General o...	99.46
Total Best Best & Krieger, Attorney at Law				1,481.26
<b>CalPERS</b> FINANCIAL REPORTING AND ACCOUNTING ...	13248	6050000000	44101 · Cash in County-General o...	19,271.28
Total CalPERS				19,271.28
<b>DERRICK DAVIS</b> 2680 ATLANTA DR TRACY, CA 95376	13263	6226007100	44101 · Cash in County-General o...	100.00
Total DERRICK DAVIS				100.00
<b>GOLDEN STATE RISK MANAGEMENT</b> P.O.BOX 80826 CITY OF INDUSTRY, CA 917...	13250	6201000000	44101 · Cash in County-General o...	722.20
P.O.BOX 80826 CITY OF INDUSTRY, CA 917...	13250	6201000000	44101 · Cash in County-General o...	216.11
Total GOLDEN STATE RISK MANAGEMENT				938.31
<b>GRAINGER</b> DEPT.875398109 PALATINE, IL 60038-0001	13251	6451000000	44101 · Cash in County-General o...	238.69
Total GRAINGER				238.69
<b>HOME DEPOT CREDIT SERVICES DEPT.</b> PO BOX 78047 PHOENIX, AZ 85062-8047	13252	6260000000	44101 · Cash in County-General o...	654.77
Total HOME DEPOT CREDIT SERVICES DEPT.				654.77
<b>JOHN DEERE FINANCIAL</b> P O BOX 4450 CAROL STREAM IL 60197-4450	13246	6211000000	44101 · Cash in County-General o...	416.27
Total JOHN DEERE FINANCIAL				416.27
<b>KEVIN TOBECK</b> 1222 Citadelle St Tracy, Ca 95304	13261	6226007100	44101 · Cash in County-General o...	100.00
Total KEVIN TOBECK				100.00
<b>KNIFE RIVER</b> P O BOX 66001 STOCKTON, CA 95206	13253	6260000000	44101 · Cash in County-General o...	3,119.37
Total KNIFE RIVER				3,119.37
<b>NNIS, INC.</b> 1660 W LINNE RD. STE 121 TRACY, CA 95377	13254	6201000000	44101 · Cash in County-General o...	100.00
1660 W LINNE RD. STE 121 TRACY, CA 95377	13254	6201000000	44101 · Cash in County-General o...	350.00
Total NNIS, INC.				450.00
<b>PACIFIC GAS &amp; ELECTRIC CO</b> P.O.BOX 997300 SACRAMENTO, CA 95899	13255	6249000000	44101 · Cash in County-General o...	33.76
Total PACIFIC GAS & ELECTRIC CO				33.76

9:57 AM  
 09/19/25  
 Accrual Basis

TRACY PUBLIC CEMETERY DISTRICT

Warrant Request

September 19, 2025

Name Address	Num	Name Account #	Split	Amount
QUILL LLC P.O. BOX 37600 PHILADELPHIA, PA 19101-0...	13256	6201000000	44101 · Cash in County-General o...	99.37
Total QUILL LLC				99.37
RESILIENT PROTECTIVE SERVICES, INC 241 E 10TH ST., STE A TRACY, CA 95376-4076	13257	6220000000	44101 · Cash in County-General o...	850.00
241 E 10TH ST., STE A TRACY, CA 95376-4076	13257	6220000000	44101 · Cash in County-General o...	850.00
Total RESILIENT PROTECTIVE SERVICES, INC				1,700.00
SCOTT G. ARGANBRIGHT TRACY, CA 95376	13262	6226007100	44101 · Cash in County-General o...	100.00
Total SCOTT G. ARGANBRIGHT				100.00
STAPLES 500 STAPLES DR. FRAMINGHAM, MA 01702 ...	13258	6210000000	44101 · Cash in County-General o...	217.69
500 STAPLES DR. FRAMINGHAM, MA 01702 ...	13258	6210000000	44101 · Cash in County-General o...	0.00
Total STAPLES				217.69
TRACY MATERIAL RECOVERY AND SOLID WASTE P.O Box 93 Tracy Ca 95378	13259	6260000000	44101 · Cash in County-General o...	800.13
P.O Box 93 Tracy Ca 95378	13259	6260000000	44101 · Cash in County-General o...	314.19
Total TRACY MATERIAL RECOVERY AND SOLID WASTE				1,114.32
WILLIAM KASKA 785 INDEPENDENCE DRIVE TRACY, CA 95376	13260	6226007100	44101 · Cash in County-General o...	100.00
Total WILLIAM KASKA				100.00
<b>TOTAL</b>				<b>35,400.50</b>

## TRACY PUBLIC CEMETERY DISTRICT

## Warrant Request

10/03/25

October 2, 2025

Accrual Basis

Name Address	Num	Name Account #	Split	Amount
<b>A-1 WATER QUALITY</b>				
1950 E. PACHECO BLVD Los Banos, Ca 93635	13264	6201000000	44101 · Cash in County-General o...	75.80
Total A-1 WATER QUALITY				75.80
<b>Animal Damage Management</b>				
16170 Vineyard Bld #150 Morgan Hill, CA 95037	13265	6260000000	44101 · Cash in County-General o...	185.00
16170 Vineyard Bld #150 Morgan Hill, CA 95037	13265	6260000000	44101 · Cash in County-General o...	125.00
Total Animal Damage Management				310.00
<b>AT &amp; T</b>				
P.O. BOX 5019 CAROL STREAM, IL 60197-5019	13266	6201000000	44101 · Cash in County-General o...	25.05
Total AT & T				25.05
<b>BAKER SUPPLIES AND REPAIRS</b>				
P O BOX 626 LOS BANOS, CA 93635	13280	6211000000	44101 · Cash in County-General o...	1,196.44
Total BAKER SUPPLIES AND REPAIRS				1,196.44
<b>California Department of Tax &amp; Fee Admin</b>				
of Tax & Fee Administration P.O.BOX 942879 ...	13279	6030000000	44101 · Cash in County-General o...	1,534.58
Total California Department of Tax & Fee Admin				1,534.58
<b>EWING</b>				
3441 EAST HARBOUR DR PHOENIX, AZ 85034	13268	6260000000	44101 · Cash in County-General o...	1,601.67
Total EWING				1,601.67
<b>Grover Landscape Services</b>				
6224 STODDARD RD MODESTO, CA 95356	13269	6260000000	44101 · Cash in County-General o...	320.00
6224 STODDARD RD MODESTO, CA 95356	13269	6260000000	44101 · Cash in County-General o...	570.00
Total Grover Landscape Services				890.00
<b>JOHN DEERE FINANCIAL</b>				
P O BOX 4450 CAROL STREAM IL 60197-4450	13267	6211000000	44101 · Cash in County-General o...	34.33
Total JOHN DEERE FINANCIAL				34.33
<b>KIMBERLY QUEIROLO</b>				
501 E. SCHULTE ROAD TRACY, CA 95376	13277	6226007100	44101 · Cash in County-General o...	51.20
Total KIMBERLY QUEIROLO				51.20
<b>KNIFE RIVER</b>				
P O BOX 66001 STOCKTON, CA 95206	13270	6260000000	44101 · Cash in County-General o...	1,039.79
P O BOX 66001 STOCKTON, CA 95206	13270	6260000000	44101 · Cash in County-General o...	1,039.79
P O BOX 66001 STOCKTON, CA 95206	13270	6260000000	44101 · Cash in County-General o...	1,039.79
Total KNIFE RIVER				3,119.37
<b>LINDA MONIZ</b>				
2490 GARRETT CT. TRACY, CA 95377	13278		44101 · Cash in County-General o...	350.00
2490 GARRETT CT. TRACY, CA 95377	13278		44101 · Cash in County-General o...	350.00
2490 GARRETT CT. TRACY, CA 95377	13278		44101 · Cash in County-General o...	250.00
2490 GARRETT CT. TRACY, CA 95377	13278		44101 · Cash in County-General o...	550.00
Total LINDA MONIZ				1,500.00
<b>MISSION UNIFORM SERVICE</b>				
136 Coyado ave Modesto, Ca 95350-5813	13271	6246005200	44101 · Cash in County-General o...	495.32
Total MISSION UNIFORM SERVICE				495.32
<b>NNIS, INC.</b>				
1660 W LINNE RD. STE 121 TRACY, CA 95377	13272	6201000000	44101 · Cash in County-General o...	100.00
1660 W LINNE RD. STE 121 TRACY, CA 95377	13272	6201000000	44101 · Cash in County-General o...	350.00
Total NNIS, INC.				450.00

8:23 AM

10/03/25

Accrual Basis

## TRACY PUBLIC CEMETERY DISTRICT

## Warrant Request

October 2, 2025

Name Address	Num	Name Account #	Split	Amount
<b>PACIFIC GAS &amp; ELECTRIC CO</b>				
P.O.BOX 997300 SACRAMENTO, CA 95899	13273	6249000000	44101 · Cash in County-General o...	715.80
P.O.BOX 997300 SACRAMENTO, CA 95899	13273	6249000000	44101 · Cash in County-General o...	1,686.81
P.O.BOX 997300 SACRAMENTO, CA 95899	13273	6249000000	44101 · Cash in County-General o...	2,599.13
P.O.BOX 997300 SACRAMENTO, CA 95899	13273	6249000000	44101 · Cash in County-General o...	245.38
Total PACIFIC GAS & ELECTRIC CO				5,247.12
<b>QUILL LLC</b>				
P.O. BOX 37600 PHILADELPHIA, PA 19101-0...	13274	6201000000	44101 · Cash in County-General o...	75.76
Total QUILL LLC				75.76
<b>RESILIENT PROTECTIVE SERVICES, INC</b>				
241 E 10TH ST., STE A TRACY, CA 95376-4076	13275	6220000000	44101 · Cash in County-General o...	850.00
241 E 10TH ST., STE A TRACY, CA 95376-4076	13275	6220000000	44101 · Cash in County-General o...	850.00
Total RESILIENT PROTECTIVE SERVICES, INC				1,700.00
<b>TOUCHDOWN FIRE, INC</b>				
22600 N. RIPON ROAD RIPON, CA 95376-8105	13276	6260000000	44101 · Cash in County-General o...	272.90
22600 N. RIPON ROAD RIPON, CA 95376-8105	13276	6260000000	44101 · Cash in County-General o...	288.55
Total TOUCHDOWN FIRE, INC				561.45
<b>VAN'S ACE HARDWARE</b>				
2695 N TRACY BLVD Tracy Ca 95376	13281	6211000000	44101 · Cash in County-General o...	187.83
2695 N TRACY BLVD Tracy Ca 95376	13281	6211000000	44101 · Cash in County-General o...	468.28
Total VAN'S ACE HARDWARE				656.11
<b>TOTAL</b>				<b>19,524.20</b>



OFFICE USE ONLY	
J#	_____
C#	_____

PROPOSAL SUBMITTED TO Tracy Public Cemetery District	CONTACT Maylene Warner	DATE 10/01/2025
MAILING ADDRESS 501 E. W. Schulte Road	JOB NAME Valpico Memorial Park	
CITY / STATE / ZIP Tracy, CA 95376	JOB LOCATION 12815 W Valpico Rd	
EMAIL <a href="mailto:tpcd@att.net">tpcd@att.net</a>	PHONE (209) 835-2930	FAX

We hereby submit specifications and estimates for:

The relocation of 4 lateral lines that are currently in the way of future burial plots. Work to be performed as follows:

- Along the driveway: locate and connect to existing lateral pipe
- Mark out exactly the middle of the burial area
- Trench down the middle and install the existing heads (2 per area)
- Raise 2 valve boxes
- Remove approx. 300-400 sq. ft. of sod and add soil to bring sod level to grade
- Install seed and compost

Total Job Cost: \$13,827.00  
(\$3,456.75 per row)

*Please note: We will determine or troubleshoot the 2-wire system first. The estimated cost to install grounding rods will be provided once the issue has been identified.*

**\*Bid Non-Prevailing wage**

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, Bradshaw Rd, P.O. Box 2600 Sacramento, CA 95826.

We Propose Hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:  
**Thirteen Thousand, Eight Hundred, Twenty-Seven and Zero Cents (\$13,827.00)**

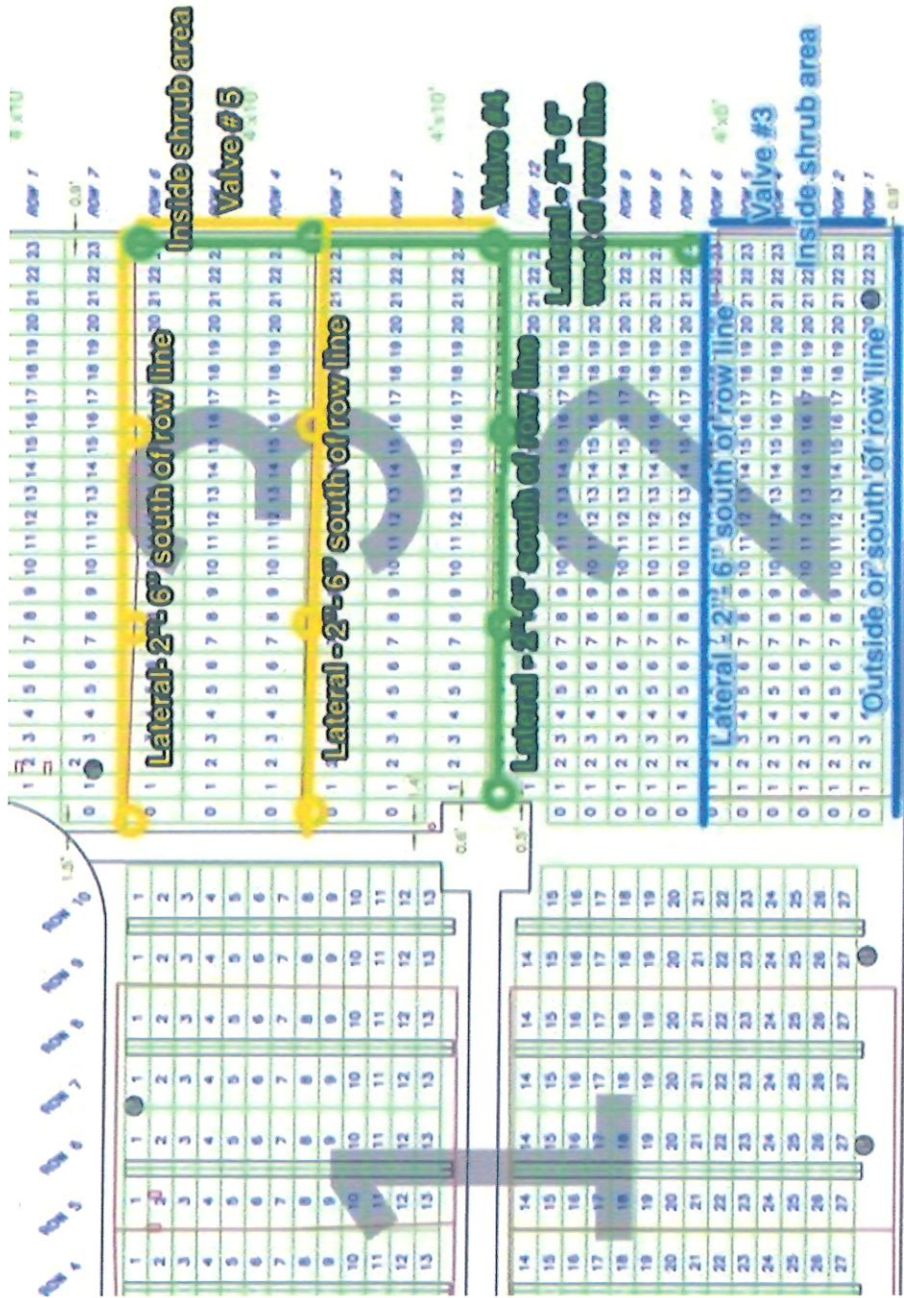
Payments to be made as follows: **Net 30 days**

<p>All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.</p>	<p>Authorized Signature <u><i>Chris McCormick/cw</i></u></p> <p>NOTE: This proposal may be withdrawn by us if not accepted within <u>30</u> days.</p>
--	---

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Acceptance Date: \_\_\_\_\_ Signature: \_\_\_\_\_

P.O. (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_



# Tracy Public Cemetery District

Schulte Memorial Park / Valpico Memorial Park  
501 E. SCHULTE RD.  
Tracy, CA 95376

TRUSTEES  
Eugene D. Birk  
Kevin Tobeck  
William Kaska  
Derrick J. Davis  
Scott G. Arganbright  
CLERK OF THE BOARD  
Maylene Warner

TELEPHONE  
(209) 835-2930

FACSIMILE  
(209) 835-8441

## COPY

October 3, 2025

Auditor/Controller

San Joaquin County

44 N. San Joaquin St., Suite 550

Stockton, Ca 95202

Sir:

The District asks that you Deposit the enclosed check into the following Tracy Public Cemetery District Accounts:

44101: County General Operating Fund \$115,778.53

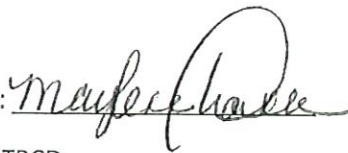
44105: County Pre-Need Fund \$ 54,400.00

Total Transfer \$170,178.53

Thank you very much for all your help, any questions please call me.

Respectfully Submitted:

Maylene Warner:  
District Manager TPCD



Scott Arganbright:  
Chairman



# Tracy Public Cemetery District

Schulte Memorial Park / Valpico Memorial Park  
501 E. SCHULTE RD.  
Tracy, CA 95376

TRUSTEES  
Eugene D. Birk  
Kevin Tobeck  
William Kaska  
Derrick J. Davis  
Scott G. Arganbright  
CLERK OF THE BOARD  
Maylene Warner

TELEPHONE  
(209) 835-2930

FACSIMILE  
(209) 835-8441

COPY.

October 3, 2025

Stifel

Tracy Public Cemetery District

Endowment Fund

Account: 27263950

The Tracy Public Cemetery District asks that you deposit the enclosed check in the following

Endowment account:

Endowment Account #27263950

\$.

84,050.<sup>00</sup>

Total Deposit

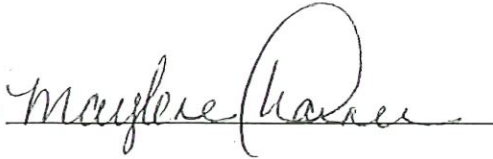
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86,050.<sup>00</sup>

4000

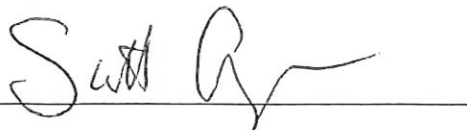
Respectfully:

Maylene Warner:



District Manager

Scott Arganbright:



Chairman

# TRACY CEMETERY

FOUNDED 1880

The original Tracy Cemetery "two acre" site was gifted by Charles Crocker on October 18, 1880.

The Tracy Cemetery Association, a private non-profit organization, incorporated on March 26, 1881 and operated the Tracy Cemetery for the next 48 years.

The Tracy Cemetery Association chose to go public and on June 17, 1929, the Tracy Public Cemetery District was formed.

The Tracy Public Cemetery District has operated the Tracy Cemetery since 1929 and eventually expanded the Cemetery to its current extent ~~at~~ <sup>in</sup> ACARS.

TRACY PUBLIC CEMETERY DISTRICT  
Board Meeting  
Wednesday, October 8, 2025  
Voluntary Sign in Sheet

GALLAGHER SIGNS JOANNÉ PAUL